PEER EDITING FORM

Ask a **classmate** to read through what you have written, check off the box next to each question, and write a brief comment that will help improve your work. Underlining and changes are permitted if done in **pencil**.

Peer Editor: _____ **Date**: _____

Author: _____ Work Title: _____

		Yes	No	Comment
1.	Is there evidence of **prewriting** activity (brainstorm, plan)			
2.	Are the **title** main words **capitalized?**			
3.	Does the **title fit** the piece?			
4.	Are **paragraphs used** to organize information?			
5.	Is the **introduction** effective?			
6.	Is the **main idea** clear, with a **sense of purpose?**			
7.	Is information placed in **logical order**?			
8.	Is there enough **supporting evidence**?			
9.	Does the writer stay **on topic**?			
10.	Is the writing **interesting**?			
11.	Is the **word choice** appropriate?			
12.	Does each **sentence begin** with a **capital letter**?			
13.	Does each **sentence end** with a proper **punctuation**?			
14.	Is each **sentence** a **complete thought**?			
15.	Are there any **spelling errors** (*underline please*)?			
16.	Are there other words that should be **capitalized**?			
17.	Are **plurals** and **possessives** correct?			
18.	Are **quotation marks** used correctly?			
19.	Is the **conclusion** effective and relevant?			
20.	Is **written text** well **organized** on paper?			

Other comments:

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5.	Is the **introduction** effective?			
6.	Is the **main idea** clear, with a **sense of purpose?**			
7.	Is information placed in **logical order**?			
8.	Is there enough **supporting evidence**?			
9.	Does the writer stay **on topic**?			
10.	Is the writing **interesting**?			
11.	Is the **word choice** appropriate?			
12.	Does each **sentence** begin with a **capital letter**?			
13.	Do all **sentences** end with a correct **punctuation**?			
14.	Is each **sentence** a **complete thought**?			
15.	Are there any **spelling errors** (*underline please*)?			
16.	Are there other words that should be **capitalized**?			
17.	Are **plurals** and **possessives** correct?			
18.	Are **quotation marks** used correctly?			
19.	Is the **conclusion** effective and relevant?			
20.	Is **written text** well **organized** on paper?			

Other comments:

The Teacher's Binder

PROOFREAD iT!

The following checklist will help you **proofread**, **edit** and **improve** your written work. When done, ask a classmate, parent, or a teacher to proofread it again.

Author: _____   **Work Title:** _____

		Yes	No	Comment
1.	Is there evidence of **prewriting** activity (brainstorm, plan)			
2.	Are the **title** main words **capitalized?**			
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13.	Does each **sentence end** with a proper **punctuation**?			
14.	Is each **sentence** a **complete thought**?			
15.	Are there any **spelling errors** (*underline please*)?			
16.	Are there other words that should be **capitalized**?			
17.	Are **plurals** and **possessives** correct?			
18.	Are **quotation marks** used correctly?			
19.	Is the **conclusion** effective and relevant?			
20.	Is **written text** well **organized** on paper?			

Other comments:

Dear Teacher,

Below is a list of the rest of the practical, timesaving books that are available at www.TimesaversForTeachers.com. Some of them are not only printable, but also "interactive". This means that you can literally TYPE information directly onto the pages and then SAVE as a new file. "*Life is too short to waste time*"

Teacher's Binder: Huge collection of high quality, printable, interactive, often-used classroom forms, sheets and handouts that help teachers with classroom management tasks and paperwork while saving time (256 pages).

Printable and Interactive, Click HERE: www.timesaversforteachers.com/teachers-binder

Report Card and IEP Comments: 180 page collection of 1,830 report card comments for teachers, organized according to subject, topic, length, positive/negative nature.

Click HERE: www.timesaversforteachers.com/report-card-comments

1000 Quick Writing Ideas: Motivate students to begin writing by giving them **1000** writing ideas and prompts!

Click HERE: www.timesaversforteachers.com/1000-quick-writing-ideas   (*language forms included*)

Substitute Teacher Instructions Kit: Organizes substitute teacher instructions effectively and thoroughly!

Printable and Interactive, Click HERE: www.timesaversforteachers.com/substitute-teacher-kit

The Essay Writing Kit: Helps organize common essay planning/writing tasks simpler and far less frustrating for students.

Printable and Interactive, Click HERE: www.timesaversforteachers.com/essay-writing-kit

Spelling Activities for Spelling Lists: Printable, visually attractive spelling activities, ready for use.

Click HERE: www.timesaversforteachers.com/spelling-activities-for-spelling-lists

Classroom Awards, Certificates and Passes: This book contains exactly what the title suggests.

Printable and Interactive, Click HERE: www.timesaversforteachers.com/classroom-awards

Math Timesavers: collection of difficult-to-find, often-used forms, masters and reproducible sheets for a 1-8 class.

Click HERE: www.timesaversforteachers.com/math-timesavers

Just Multiply It: Teaches students multiplication facts in a fun, quick, organized, and visually appealing way!

Click HERE: www.timesaversforteachers.com/just-multiply-it

Just Teach It: Fun end-of-the-year language unit - students research, prepare and teach classmates - very popular!

Click HERE: www.timesaversforteachers.com/just-teach-it